



**OFFICE OF THE MISSION DIRECTOR,  
NATIONAL RURAL HEALTH MISSION**  
House No.16, Jana Path, Opp. Kendriya Vidyalaya Khanapara, Guwahati-22

No.: NRHM/DH/outsourcing/60/2009-10/ **11568**

Dated: 25/08/2009

**Expression of Interest (EOI) for Outsourcing of House  
Keeping of District and Sub Divisional Civil Hospitals**

National Rural Health Mission invites Expression of Interest (EOI) for outsourcing of the House Keeping of 100 to 200 bedded 21 Districts & 13 Sub Divisional Civil Hospitals for cleaning and maintaining of the entire premises and the building of the Hospitals.

The interested registered organization must be willing to work in the following Districts -Barpeta, Dhemaji, Darrang, Dhubri, Goalpara, Hailakandi, Jorhat, Karbi Anglong, Karimganj, Kokrajhar, Kamrup Lakhimpur, Nagaon, Nalbari, NC Hills, Sonitpur, Morigaon, Darrang, Tisukia, Golaghat, Sivasagar

**Scope of work:**

- Cleaning, sweeping, polishing of floors (cemented/tiles/mosaic/marble), walls, ceilings, windows, doors, glass pans, toilets etc of the hospital building.
- Cleaning of external area such as passage, pathway, drainage and ground yard etc.

**Requirement:**

The interested parties should have:

- Proper Registration with Govt. authorities.
- Service Tax Registration
- Trade License
- Fixed Asset of Rs. 30.00 lakh and above having up-to -date statement of 2 years Audited Accounts as on 31<sup>st</sup> March 2009.

5. At least 3 years of experience in handling House keeping Department of any Hospital

**The Organization has to submit:**

1. Particulars of the organization
2. Details of works / experience in handling House Keeping Department with supporting documents.
3. During submission of the proposal the firm/company will have to submit Deed of Agreement/ MoU /Affidavit, as the case may be.
4. **Detail budget with monthly cost analysis**
5. Copy of PAN Number
6. Any other information, which may be useful in the process of Outsourcing of House Keeping Department

Interested Agencies may submit their Expression of Interest (EoI) during office hour within 10-09-2009 to the **Mission Director, National Rural Health Mission, Assam, 16 Janapath, Khanapara, Guwahati- 22.**

The short listed Agencies will be invited for presentation before selection.

  
Mission Director  
National Rural Health Mission, Assam